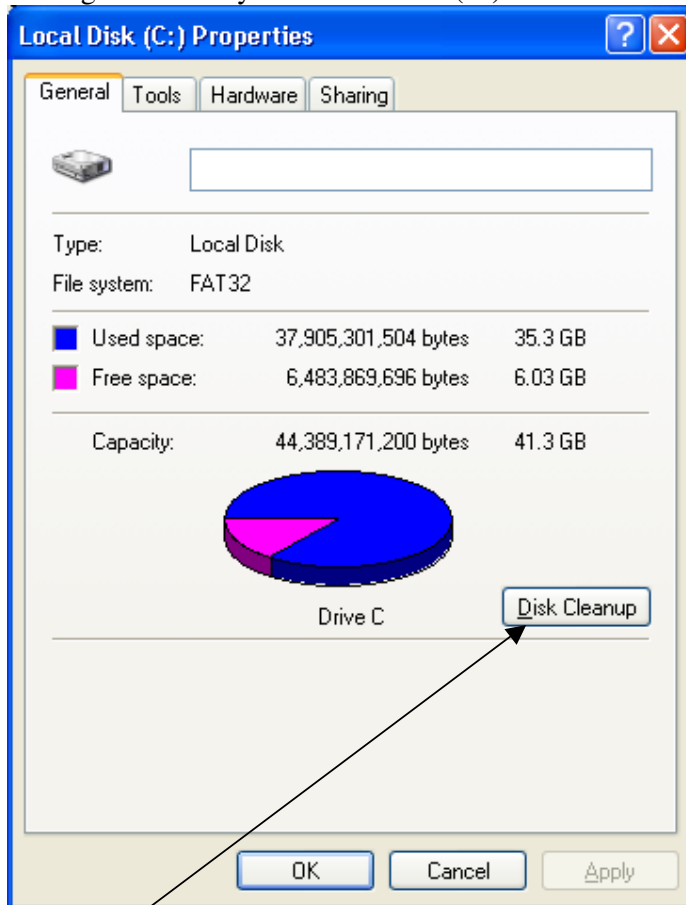


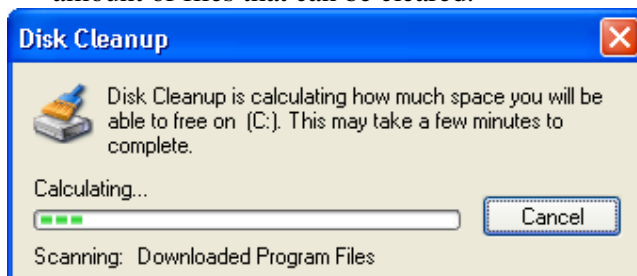
Clearing unnecessary files from your harddrive.

Depending on how much use your pc gets, you may have to do this as often as monthly. A good rule of thumb is to do this when your machine starts to go fairly slowly.

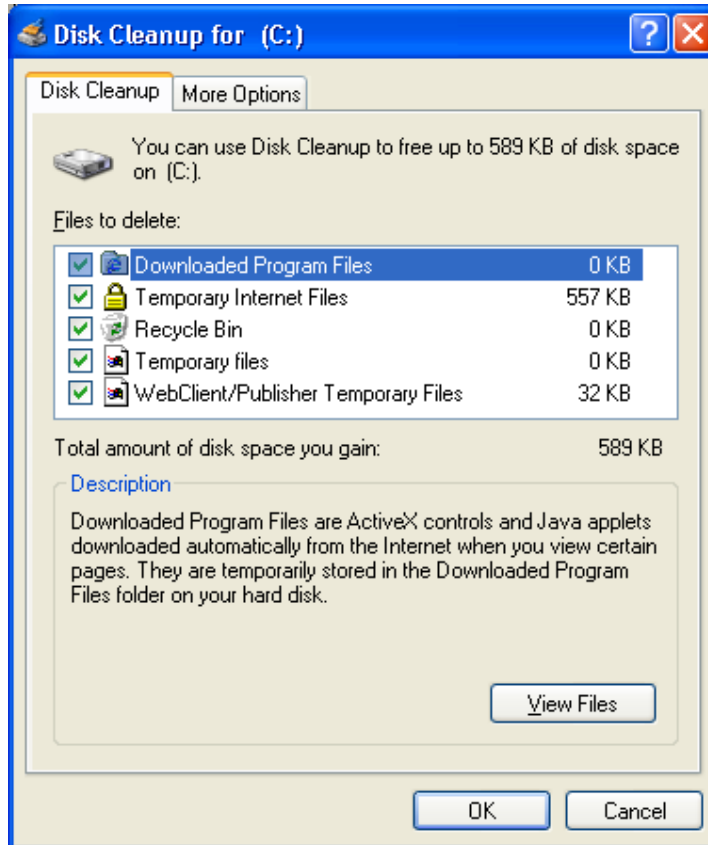
1. Open My Computer
2. Right Click on your "Local Disk (C:)" and select Properties (left click)



3. Right click on Disk Cleanup
4. You will see this start, and it may take some time to actually calculate the amount of files that can be cleared.

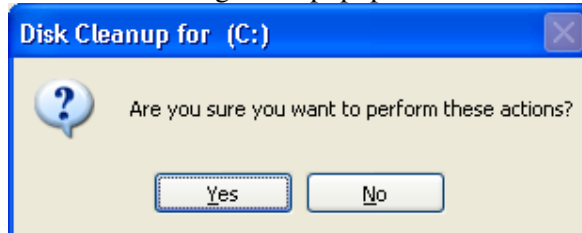


5. You will then see this screen



You can either tick all the boxes, or tick any that have any files in them and then click OK

You should then get this popup



Click Yes.

Depending on how much information is involved, this could take quite a while to complete, the more often you clear files this way the faster each subsequent cleaning becomes.

That's it, have a great day!

Wayne